

Daily Scrum Meeting Minutes:

Date: 10/15/2025

Attendees: Barbara Andino, Amelia DiGennaro, Damian Figueroa-Gonzalez, Moath Hussein

Start time: 4:30 PM

End time: 4:50 PM

Sprint 4, Day 3

Barbara Andino:

- How many hours have I worked since the last meeting?
 - 3 hours
- What was done since the last scrum meeting?
 - I completed the first draft of the control mapping table. I paired each identified risk from the matrix with a specific security control.
 - completed the first draft of the control mapping table, pairing each identified risk from the matrix with a specific security control. I focused on ensuring each control directly addresses the cause of the risk rather than just the symptom.
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- What is planned to be done until the next scrum meeting?
 - I plan to finish the initial mapping draft by aligning each risk with at least one proposed control and prepare it for the team to review.
- What are the hurdles?
 - None at the moment.

Amelia DiGennaro:

- How many hours did I work since the last meeting?
 - 3 hours
- What was done since the last scrum meeting?
 - I continued researching and gathering more detailed notes on the physical and technical security measures that are communally used to block USB Drop Attacks.
- What is planned to be done until the next scrum meeting?
 - I plan to start organizing my research into clear categories and begin drafting a summary of the most effective preventative controls.
- What are the hurdles?
 - None at the moment.

Damian Figueroa-Gonzalez:

- How many hours did I work since the last meeting?
 - 3 hours
- What was done since the last scrum meeting?
 - Since the last scrum meeting, I reviewed my notes on potential mitigation strategies and made small adjustments based on team discussions. I also continued gathering references from the risk assessment document.

- What is planned to be done until the next scrum meeting?
 - I plan to continue outlining possible mitigation strategies and begin drafting brief descriptions for a few of the higher-priority risks.
- What are the hurdles?
 - None at this moment.

Moath Hussein:

- How many hours did I work since the last meeting?
 - 3 hours
- What was done since the last scrum meeting?
 - I've categorized these controls into technical, administrative, and material sections to align them with the project's risk assessment framework.
- What is planned to be done until the next scrum meeting?
 - I plan to allocate these controls to specific risk mitigation strategies within the Safe Architecture Scheme.
- What are the hurdles?
 - None for today